

City of Preston

Regular City Council Meeting

October 14, 2024

Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL: Present: JT Thomson, Matt Petersen, Matt Gerardy, Adam Reuter. Absent: Dylan Meyer

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Marcia Camp, Dennis Bormann, Dick Kunau, Ray Ernst.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen, seconded by M. Gerardy. Motion carried.

CONSENT AGENDA: Including minutes of last meeting, financial reports, payment approval of unpaid claims, utility reports, rebates – Keeya Kunde – Dishwasher \$50, Dehumidifier \$10, building permit – Keeya Kunde - Garage, building permit – Cooper Kunde – Garage, building permit – Leland Lane – handicap ramp. Petersen asked to be sure building heights were being addressed when permits are submitted. A motion to approve consent agenda was made by: M. Gerardy, seconded by JT Thomson. Motion carried.

Payee	Description	Amount
OCCUPATIONAL HEALTH CENTERS	MEDICAL CLEARANCE TESTING HOUZENGA	274.00
MADISON NATIONAL LIFE INS CO INC	OCTOBER 2024 LIFE INSURNACE	362.20
CARDMEMBER SERVICE	MEALS GAS HOTEL SRO C. GRUVER	606.37
BRAD DEERY MOTORS INC.	PD DODGE OIL CHANGE	81.73
AT&T MOBILITY	PD PHONES/HOT SPOTS	127.89
PRESTON TELEPHONE COMPANY	SEPTEMBER 2024 PHONE SERVICE	893.04
JACKSON CO. CLERK OF COURT	STODDARD TICKET	95.00
ACCREDITED SECURITY	CARTRIDGE & HOLSTER FOR TASER	224.94
L & S ARMS LLC	12 GAUGE SHOTGUN	649.99
LAW ENFORCEMENT SYSTEMS	PROPERTY OWNER DOOR HANGER	63.00
MAINSTAY SYSTEMS OF IOWA LLC	3YR SUB WATCHGUARD PASSPORT SOFTWARE	1,065.00
MCPHERSON, ADAM	REIMBURSEMNT CURTIN RODS FOR PD	23.63
UNITY POINT HEALTH	2 CPR CARDS PD	20.00
DUBUQUE FIRE EQUIPMENT INC	FIRE DEPT ANNUAL INSPEC EXT	1,306.91
LECTRONICS INC.	KENWOOD PORTABLE RADIO	574.10
AT&T MOBILITY	CELL SERVICE - FD	100.82
AT&T MOBILITY	SEPT CELL PHONE - FD	100.82
KIRBY WATER CONDITIONING	50# SOLAR SALT	40.50
USCELLULAR	FD CELL BILL	28.98
AMAZON CAPITAL SERVICES	FD FLOOD LIGHTS	728.04
CARDMEMBER SERVICE	FIRE SAFETY ID TAGS	860.22
IOWA MUN WORKERS COMP.	INSTALL 4 24-25	870.00
HWY 64 DIESEL	REAPIRS YELLOW/GREEN DUMP TRUCK	3,703.98
OLY'S GARAGE	2005 FORD BATTERY	179.89
THOMPSON TRUCK & TRAILER	BOLTS AND SEAL AIR COMPRESSOR	100.57
PRESTON MUNICIPAL UTIL.	SEPTEMBER 2024 UTILITY PAYMENT	8,651.20
IOWA ONE CALL	22 EMAILS AUGUST 2024	19.80
WELLMARK BLUE CROSS & BLUE SHIELD	OCT 2024 HEALTH INSURANCE	14,626.46
IOWA WORKFORCE DEVELOPMENT	3RD QTR UNEMPL 2024	94.40
SUGAR CREEK CUSTOM WOODWORKING LLC	SHELVING REPAIR	825.76
TOTAL COMFORT HEATING & COOLING	REPLACE LIBRARY AC/HEATING UNIT BRYANT	20,775.00

PRESTON MUNICIPAL UTIL.	AUGUST 2024 UTILITY PAYMENT	287.11
PRESTON TELEPHONE COMPANY	AUGUST 2024 PHONE SERVICE	81.15
BAKER & TAYLOR BOOKS	3 BOOKS	216.48
ACCESS SYSTEMS	SHARP TONER CARTRIDGE	10.99
ORIENTAL TRADING	HALLOWEEN/THANKSGIVING STORY HOUR	165.81
CASEL CONSTRUCTION	FINAL PYMT PARK BATHROOM DOORS	6,470.00
GERARDY OUTDOOR POWER	INNER TUBE AND TIRE	392.84
DOGI-DOGI	DOGI BAGS-WALKING PATH	150.53
B MEYER TRUCKING LL	HAULING MULCH PEPPERMINT PARK	250.00
OUTDOOR RECREATION PRODUCTS	PEPPERMINT PARK SUPERVISED VOLUNTEER INSTALL	6,120.00
PRESTON READY MIX CORP.	PEPPERMINT PARK SIDEWALK	3,934.12
SIEVERDING, TYLER	CEMENT PEPPERMINT PARK REIMBURSEMENT	84.00
XYLEM LTD.	RUBBER MULCH WEED STOPPER PEPPERMINT PARK	13,847.00
Y DIESEL PERFORMANCE	LAYOUT PEPPERMINT PARK/259B3 CAT W OPERATOR	1,650.00
DRISCOLL, MEGAN	REIMBURSEMENT HOLIDAY HOP EVENT TICKETS	127.35
CARDMEMBER SERVICE	HOTEL S GANZER WPPI CONFERENCE	363.07
GANZER, SHERYL	REIMBURSEMENT MILLAGE WPPI ANNUAL MEETING	210.38
LEE, TRACEY	CIVIC SYMPOSIUM MILLAGE	208.29
PRESTON TIMES	09/09/2024 CLAIMS	363.02
1ST AYD CORPORATION	PULL DOWNS/PAPERTOWELS/KLEENEX	330.97
MAQUOKETA STATE BANK	SEPT 2024 MAINT FEE	45.26
ALEX AIR APPARATUS	2 SETS TURN OUT GEAR	5,940.00
BURMAHL, DENA	REFUND ACTUAL CURB AND GUTTER	712.60
EASTERN IA EXCAVATING & CONCRETE LLC	CONTRACT PAYMENT #3 AMOS STREET	102,786.52
ORIGIN DESIGN	AMOS ST FIELD SERVICES DURING CONSTRUCTION	15,070.00
RIVER CITY PAVING	MAINTENACE PATCHING VARIOUS STREETS	1,970.00
EASTERN IA EXCAVATING & CONCRETE LLC	CONTRACT PAYMENT #3 AMOS STREET	54,565.50
IOWA DEPT. OF NATURAL RESOURCES	ANNUAL WATER USE FEE 2025	115.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,268.36
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,268.93
AMERICAN WATER WORKS ASSOCIATION	AWWA MEMBERSHIP DUES	275.00
DAKOTA SUPPLY GROUP	STEPHEN STREET HYDRANT REPAIR	1,599.00
HAWKINS INC	100 AZONE	556.43
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES AUGUST 2024	432.00
QC ANALYTICAL SERVICE LLC	WATERWASTE LAB FEES SEPTEMBER 2024	432.00
UNION-HOERMANN PRESS	PREFORATED BILLS	1,068.00
PRESTON GROCERY	SEWER DYE	31.90
VC3 INC.	ITnBox SUPPORT	853.11
ERNST, RAY	MILLAGE REIMBURSEMENT WPPI MEETING	271.09
RIVER VALLEY ENERGY	1017.9 GAL UNLEADED @ \$2.869/GAL	2,920.36
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	SECURITY LIGHT	9.34
WPPI	SEPTEMBER 2024 PURCHASE POWER	47,636.94
KUNDE, KEEYA J.	ELECTRIC WATER HEATER REBATE	25.00
ALLIANT ENERGY	ADMIN FEE QTR 3 2024	3,000.00
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	79.62
FLETCHER-REINHARDT CO.	1000 FT WIRE	3,550.00
KOPPERS UTILITY & IND. PROD. INC.	UTILITY POLES FREIGHT	6,332.00

KUNDE, KEEYA J.	DEHUMIDIFER REBATE	60.00
LANE, LELAND	REFRGERATOR REBATE	50.00
QUADIENT FINANCE USA INC.	POSTAGE REFILL	2,000.00
MADISON NATIONAL LIFE INS CO INC	OCTOBER 2024 LIFE INSURNACE	0.00
CLAYTON ENERGY CORPORATION	AUGUST 2024 COMMODITY INVOICE	1,315.59
CLAYTON ENERGY CORPORATION	SEPTEMBER 2024 RESERVATION INVOICE	6,886.35
PEFA INC.	SEPTEMBER 2024 COMMODITY INVOICE	2,875.50
AMAZON CAPITAL SERVICES	BATTERIES FOR LOCATOR	-299.76
AMAZON CAPITAL SERVICES	BATTERIES FOR LOCATOR	299.76
ITRON INC.	FCS SOFTWARE MAINTENANCE	1,749.46
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	42.00
TIETJENS, ERIC	CLOTHING REIMB BOOTS	110.48
JOHNSON CONTROLS FIRE PROTECTION	FIRE ALARM MONITORING LABOR AND MATERIALS	1,914.49
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,354.69
TREASURER/SALES & USE TAX	LOCAL OPTION TAX	2,490.01
WASTE AUTHORITY OF JACKSON COUNTY	OCT-DEC 2024 LANDFILL ASSESSMENT FEE	5,972.40
CLINTON CO. AREA SOLID WASTE AGENCY	RECYCLING-SEPTEMBER 2024	242.55
CIVIC SYSTEMS LLC	1/2 SOFTWARE UPDGRADE	4,612.50
IOWA ASSOC. OF MUN. UTIL.	ISEP OCT-DEC TRAINING 2024	926.50
JOHN DEERE FINANCIAL	DEF FLUID	66.00
BORMANN, CONNIE	UTILITY CREDIT REFUND	928.86
EGGERS, ERIC	UTILITY DEPOSIT REFUND	218.00
	TOTAL	380,985.69

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	88,256.77
DEBT SERVICE FUND	0
ROAD USE TAX FUND	173,093.12
INSURANCE RESERVE	0
CUSTOMER DEPOSITS	0
WATER FUND	11,727.86
SEWER FUND	8,071.74
ELECTRIC FUND	71,794.30
GAS FUND	16,998.52
GARBAGE FUND	8,932.52
STORM WATER FUND	0

SEPT 2024 REVENUES

GENERAL FUND	78,077.53
ROAD USE TAX FUND	289,667.28
EMPLOYEE BENEFIT TAX	75,857.80
EMERGENCY	37,101.47
TIF	29,294.98
CUSTOMER DEPOSITS	29,724.79
DEBT SERVICE FUND	-35,416.67
WATER FUND	725,362.72
SEWER FUND	571,270.82
STORM WATER FUND	61,680.23

ELECTRIC FUND	767,720.39
GAS FUND	662,059.00
GARBAGE FUND	64,722.20

Integrated Roadside Vegetation Management Plan: Members of Preston Tree Board, Marcia Camp, Dick Kunau, Dennis Bormann and Ray Ernst were present. Camp spoke on behalf of the board updating the council on the history and recent meetings that were held. Camp was approached with concerns of trees in Two Good Park, where she in turn did research and located a forestry report on the DNR website that was completed for Preston 2 years ago. The report listed around 120 trees in need of attention in some manner at that time. The committee has recently met with arborists at all the parks and came up with a short-term plan including preparing a list of approved trees that can be planted, removal and replacement of 7 trees in Two Good Park. The Roadside Management plan coincides with Two Good Park because it's on the highway. Adopting the plan would open a wealth of REAP grant funding. Camp would like the council to review the DNR report and at the next meeting consider an increase in city budget for trees, create a program awareness document that can be sent in customer utility bills and on social media and the city website. The tree board will come up with estimated costs for replacing approximately 7 trees at the next meeting to be discussed for the upcoming budget year. The board is looking for anyone who would like to join the committee to reach out to a member. A notice will be placed on Facebook communicating the plan in hopes to gain interest. The council would like to see a list compiled of dead trees that need to come down located on personal property withing the city and letters be sent to the property owners.

RESOLUTION 2024-8: Approval adopting the Integrated Roadside Vegetation Management Plan. A motion to approve resolution was made by M. Petersen, seconded by A. Reuter. Motion carried.

RESOLUTION 2024-9 – Adoption of the Annual Street Finance Report for FY2023/2024. Ganzer presented the 2024 SFR and provided supporting reports for money spent out of the street and road use funds. A motion to approve and file the Annual Street Finance Report was made by A. Reuter, seconded by JT Thomson. Motion carried.

WELLMARK RENEWAL: The 2025 renewal of the Wellmark Health insurance was received with a decrease in premium from last year of 36.35% which is a savins of \$60,874.68 per year. Ganzer proposed allowing the transfer of \$10,000 from the money saved to the Insurance Reserve fund that is currently in a negative balance of 1007.90. Council was in favor. Discussion was held on the employee contributions, which have remained the same for the last 5 years. The percentage the employees are paying is currently 12.25%. The same employer contribution now with the decrease in premium would increase that percentage to 18.7%. Ganzer proposed no change in contributions and in turn lower the Partial Self Funding deductible from 1500/3000 to 1000/2000, lowering the out-of-pocket risk to the employees. The extra annual cost would be \$369.86. Council was in favor with the understanding that if rates increased next year, this would have to be re-addressed at that time. Motion was made by M. Petersen to renew the 2025 Wellmark renewal as presented, seconded by JT Thomson. Motion carried.

CONTRACT PAYMENT #3-EASTERN IOWA EXCAVATING: The request for final payment, less the retainage was submitted for approval. Marc Rudin will schedule a final walk-through this week. The total contract came in at about \$4000 over original due to approved change orders. Ganzer explained how the payment would break out between curb and gutter, RCTP grant funds and road use. The city will continue to collect curb and gutter payments from the homeowners over time, currently \$5000 received. M. Petersen commented on the lack of rain regarding the hydroseeding that the people who didn't water are encouraged to do so as it's their responsibility to maintain the property. Motion to approve contract payment #3 to Eastern Iowa Excavating in the amount of 156,304.52 was made by A. Reuter, seconded by JT Thomson. Motion carried.

EQUIPMENT PRIORITIES: Sieverding presented an outdated equipment list and asked that City employees review the list. Petersen would like to meet with employees and get a plan for prioritizing equipment needs and setting up a routine maintenance and inspection and service program to assist in planning ahead more efficiently going forward.

SCHMIDT BUILDING: There is a shed on the property at 11 S. Mitchell Street that isn't on a permanent structure or secured. It was asked if there was a building permit submitted and a plan for the building. It was decided to contact the property owner to address concerns of council on the safety and liability to the property owner. Ganzer will reach out to the property owner.

OTHER BUSINESS: The city received a request for slow/children at play signs be placed near Peppermint Park now that the new equipment is installed. Ganzer presented a couple options for placement of signs. The council agreed to get with Chief Gruver on placement along with a recommendation by City employees. It was also noted to review other signs in town that need to be replaced.

Downtown Incentive grant that was awarded to Jackie's Ice Cream was discussed. There was an agreement that if the business is moved or closed between year 1 and year 2, 25% of the grant award would be paid back. The award was \$7525 with 25% being

\$1881.25 which will be enforced in the event the business closes before the 2-year commitment. The council would also like to address future incentive agreements to add stipulation on the number of hours the businesses to be open and longevity of commitment to the new business.

Dump box on 2005 Ford pickup. An estimate to replace the dump box was received after it broke while being used recently. Ray Ernst explained that the truck is 20 yrs old, and over the years the box had rusted out and the cylinder broke loose and there is no way to fix it. The truck is used to haul brush and used for spreading sand/salt during the winter. The council would like to see other options like, flat bed or to secure the box to be used for spreading be explored before the next meeting.

Wind turbine ordinance in Jackson County was discussed. Since the last discussion, the city was made aware that because Jackson County doesn't have an active wind ordinance in place, cities have the option to ask for more than the 2-mile set-back, such as 3 – 5 miles or more around the city, unlike in Clinton County. It was also suggested to hold off on passing a resolution until after the public meeting that will be held at the Ohnward Center in Maquoketa, October 21st to gather more information.

Job qualification for Geerts being on-call has been met, and compensation was addressed upon hire.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. Motion to adjourn was made by JT Thomson, seconded by M. Petersen. Motion carried. Meeting adjourned at 7 :49 pm.



Tyler Sieverding, Mayor

ATTEST:



Sheryl Ganzer, City Administrator/Clerk